



**Children of Tomorrow
Program Enrollment
Agreement
(410)574-5734 (phone)**

Child's Name:

Parent's Name (Last, First, MI):

Program:

Service (Check all that apply):

Full Time Part Time Before/After School School Age

I agree to enroll my child, _____ in Children of Tomorrow, located at 9004 Yellow Brick Road #K, Rosedale, MD 21237 effective (mm/dd/yyyy) _____.

Program Services

Program operating hours are as follows:

Monday through Friday 6:30am to 6:30pm.

Services for my child will be as follows:

Mon _____ to _____ Tues. _____ to _____ Wed. _____ to _____
Thurs. _____ to _____ Fri. _____ to _____

Services will **not** be available on:

Federal Holidays, weekends or weekdays after 6:30pm.

Prior Notice Requirement: A two week notice is required for termination of services.

Fees and Charges

Rates for program and services are as follows:

<u>AGE</u>	<u>AMOUNT PER WEEK</u>
Infants	\$259.00
2 Years Olds	\$199.00
3 - 5 Years Olds	\$189.00
Before & After School	\$110.00

*Summer enrollment may have additional fees.

Miscellaneous fees for program services are as follows:

- Registration Fee \$80.00. REGISTRATION FEE IS NON-REFUNDABLE.
- The first week of tuition is required before starting

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- In the event of absence of my child/children from care due to illness, fees will not be reduced.
 - In the event of absence of my child/children from care due to vacation, other than the free one week/year, fees will not be waived.
 - In the event of a lapse in payment, a reminder notice will be sent out to the parents.
 - Tuition will not be reduced due to holidays or weather related closings.

Fees will be paid in the following manner:

Weekly Bi Weekly Monthly

Fees and charges are subject to change; patrons will be notified of changes 30 days prior to change

- Late fees will be assessed as follows:
- Tuition is due on Monday. Late payment (\$30.00) will be assessed on Wednesday morning of each week.
- Late pick up: \$10.00 for first five minutes late and \$2.00 each additional minute per family.

Child medication will be administered only upon my written request under the following conditions:

- Must have a completed medication form from health care provider and parent.
- Medication must be in original container.

Signature of Parent: _____ Date: _____

Signature of C.O.T. Representative: _____ Date: _____

Parent Handbook Acknowledgement

Welcome to Children of Tomorrow. The decision to leave your child in the care of others is perhaps among the most stressful decisions a family makes. Rest assured, we understand your concerns and have structured our center to make the transition from home care to school care as smooth as possible.

PHILOSOPHY

At COT, we believe each child is a unique individual and we welcome children with all abilities. We are sensitive to their educational, physical, social and emotional needs. We provide developmentally age- appropriate programs that focus on the process of learning and help children enjoy successful experiences. Teaching and learning should be fun and hands on. COT believes that a child learns best when he or she is engaging and having fun. An active learning environment keeps children involved and consistently thinking on the go. An active mind is always learning and pushing to new heights. COT believes that learning builds self-esteem and self-esteem builds upon self-worth within children. A child that is confident in his or her learning ability is a child who will not be afraid to reach for the glass ceiling!

COT is committed to providing a safe, nurturing and healthy environment to children. Our classrooms are arranged for challenging and competitive play and are specialized at different developmental levels. Each classroom allows children the opportunity to explore, experience, succeed and grow. The teachers are supported through education & training, resources, and freedom to create a unique learning experiences for children. We encourage professional growth for the teachers by providing opportunities for them to share ideas and be actively involved in the development of the children at COT. Our teachers focus on creating a caring and nurturing atmosphere and foster each child's individuality and creativity.

We believe in inspiring the future of children through child centered curriculums. These curriculums are designed to develop children and provide them with a sense of independence and responsibility. We strive to strengthen each child's own cultural identity, while instilling a respect for others. We strive to create a mutual respect between parents and teachers through daily communication. Our doors are open to parents at all times. We strive each day to be the best provider of early childhood educational services.

OPERATING SCHEDULE

COT is open Monday through Friday from 6:30 am. to 6:30 p.m. Outlined below are the official holiday center closings.

HOLIDAY CLOSING (All USA HOLIDAYS)

President's Day (Professional Development Day)

Memorial Day

Independence Day

Labor Day

Thanksgiving

Day after Thanksgiving

Christmas Eve

Christmas Day

New Year's Eve

New Year's Day

If a holiday falls on a Saturday, then the Center will be closed on the Friday before. If the holiday falls on a Sunday, then the Center will be closed on the Monday after. All additional closings due to inclement weather will be determined based on the Baltimore County Schools. COT reserves the right to close due to severe weather conditions. The safety of children and staff is considered first when deciding to close the center.

Parent Acknowledgement

This is to acknowledge that I _____ have been advised of complete parent handbook and there is a hard copy in center office printing area. Also, an electronic copy can be emailed to me at any time requested from Children of Tomorrow Learning Center & Child Care.

Signature

Date



Children of Tomorrow

Your child will need the following items:

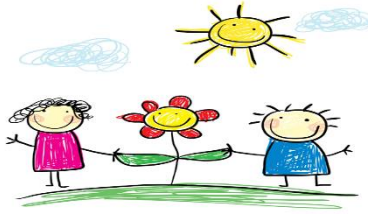
Infant & Toddlers

- Plastic Container
- Two sets of clothing
- Sheet and thin blanket
- Bibs
- Diaper/Pull ups (Pulls ups must open on the sides)
- Wipes
- Baby Food
- Bottles and cup
- Folder

Preschool:

- Plastic Container
- Two sets of clothing
- Sheet and thin blanket
- Bibs
- Diaper/Pull ups (Pulls ups must open on the sides)
- Wipes
- Baby Food
- Bottles and cup
- Folder

Please label everything!!!!



MEDIA RELEASE FORM

Throughout the year we take many pictures here at Children of Tomorrow. We use these photos in a variety of ways, including printed media and internet sources. Please complete and return this form to let us know if you grant permission for the use of your child's picture.

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___I give permission for Children of Tomorrow to use photos of my child on their website or Facebook, in print or media publications.

___I DO NOT give permission for Children of Tomorrow to use photos of my child on their website or Facebook or in print or media publications.

Child's Name _____

Parent Name (please print) _____

Parent Signature _____ Date _____